



Head Office

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ACCESSIBILITY CHECKLIST

Instructions

This checklist conforms to portions of the Nova Scotia Building Code. It is designed so that the person completing the form can start at the parking lot and travel in reasonable order throughout the facility in order minimize time and effort. It gives the acceptable standard and a place to provide information if the standard is not met or exceeded (see 'OTHER'). It can be used as a self-assessment tool if that option is taken. Answer each question.

General Information

Name of Facility: _____

Mailing Address: _____

Postal Code: _____

Street Address (if different from above): _____

Telephone: _____ Toll Free Telephone: _____

Fax: _____

Email Address: _____

Web Site: _____

What is the location on the grid system of the official Scotia Highway Map? (Examples of this are Halifax K-7 and Sydney D-16). _____

Directions. (An example of this is: Take Highway # 4 and exit 12 for 4 kilometres and it is found on the left).

PARKING

Does the location have designated parking for persons with disability? (If not, go to the next section)

YES _____

NO _____

Is there a designated parking level (does it have a slope)?

YES _____ NO _____

Is the designated parking at least 3.9 meters wide?

YES _____ NO _____ OTHER _____

Is the designated parking within 50 meters of the entrance?

YES _____ NO _____ OTHER _____

If there is designated parking underground, is the clearance at least 2.4 meters?

YES _____ NO _____ OTHER _____

Comments: _____

EXTERIOR WALKWAY

Does the path of travel to the ramp or the door (if there is no ramp) have obstructions such as steps or other abrupt changes in level?

YES _____ NO _____

Does the path of travel have a slope that is greater than 1 unit to 12 unit gradient ratio?

YES _____ NO _____

Does the path of travel have a width of 1.1 meters?

YES _____ NO _____ OTHER _____

Does the path of travel have a surface that will not create a hazard from slipping (e.g. concrete)?

YES _____ NO _____

Comments: _____

RAMPS

Is there a ramp? *(If not, go to the next section)*

YES _____ NO _____

Does the ramp have a distance of 87 cm between the handrails?

YES _____ NO _____ OTHER _____

Does the ramp have a slope of 1 unit to 12 unit gradient ratio?

YES _____ NO _____ OTHER _____

Is there a level platform area of 150 x 150 cm at the top and bottom?

YES _____ NO _____ OTHER _____

If there is a change of direction or the ramp is more than 9 meters long, is there a level area (landing) that is as wide as the ramp and 1.2 meters in length?

YES _____ NO _____ OTHER _____

Comments: _____

DOORWAYS

Is there a power door operator?

YES _____ NO _____

Do the doors have an opening of 80 cm when the door is open?

YES _____ NO _____ OTHER _____

Is the threshold of the door 13 mm or less above the ramp or floor?

YES _____ NO _____

Comments: _____

RECEPTION AREA

Is there a reception area? *(If not, go to the next section)*

YES _____ NO _____

Does the counter in the reception area have clear space underneath of 76 cm wide, 68.5 cm high and 48.5 cm deep?

YES _____ NO _____

Comments: _____

ELEVATORS

Does the facility have an elevator? *(If not, go to the next section)*

YES _____ NO _____

Are all elevator control buttons less than 60 cm from the floor?

YES _____ NO _____ OTHER _____

Comments: _____

FOOD AND BEVERAGE AREA

Does the facility have a food and beverage area? *(If not, go to the next section)*

YES _____ NO _____

Are there designated seating areas for persons in wheelchairs?

YES _____ NO _____

Are there areas that cannot be reached by persons in wheelchairs? (e.g. patios)

YES _____ NO _____ SPECIFY _____

Are there removable chairs at the tables?

YES _____ NO _____

Does the table have a clearance from the floor of 68.5 cm high and 48.5 cm deep?

YES _____ NO _____ OTHER _____

Comments: _____

WASHROOMS

Are there washrooms? *(If not, go to the next section)*

YES _____ NO _____

Does the door of the washroom have an opening of 80 cm when the door is in the open position?

YES _____ NO _____ OTHER _____

Does the washroom have an unobstructed turning area of 150 cm?
YES _____ NO _____ OTHER _____

Does the stall door open outward (away from the stall)?
YES _____ NO _____

Are there grab bars in the washroom on the wall closest to the toilet that are at a height of between 84 and 92 cm?
YES _____ NO _____ OTHER _____

Do the grab bars in the washroom extend at least 45 cm in front of the toilet?
YES _____ NO _____ OTHER _____

Is the toilet seat between 40 and 46 cm from the floor?
YES _____ NO _____ OTHER _____

Does the sink have a clearance underneath of 73.5 cm?
YES _____ NO _____ OTHER _____

Are there lever operated taps on the faucet?
YES _____ NO _____

Is the soap dispenser, paper towel dispenser or other hand-drying device at a height of 120 cm?
YES _____ NO _____ OTHER _____

Is the bottom of the mirror in the washroom at a height of 1 meter from the floor?
YES _____ NO _____ OTHER _____

Is there a bathtub in the washroom? *(If not, go to the questions on showers)*
YES _____ NO _____

Is there room beside the bathtub to get a wheelchair parked parallel?
YES _____ NO _____

Are there levered handles on the faucet of the bathtub?
YES _____ NO _____

Are the grab bars in the bathtub L-Shaped in design?
YES _____ NO _____

Are the grab bars in the bathtub between 15 and 20 cm above the rim of the bathtub?
YES _____ NO _____ OTHER _____

Is there a shower unit in the washroom? *(If not, go to the next section)*

YES _____ NO _____

Does the shower stall have dimensions of 150 cm wide and 90 cm deep?

YES _____ NO _____ OTHER _____

Does the shower stall have a bench that folds that is 45 cm from the floor?

YES _____ NO _____ OTHER _____

Is there a threshold to enter the shower that is 13 millimetres or less?

YES _____ NO _____ OTHER _____

Is there a grab bar in the shower that is horizontal to the floor and is 85 cm from the floor and 90 cm long?

YES _____ NO _____ OTHER _____

Comments: _____

BEDROOMS

Is there a sleeping area or bedroom in the facility?

YES _____ NO _____

Is there a 150 cm turning area on one side of the bed?

YES _____ NO _____ OTHER _____

Are all the controls for heating and air conditioning unobstructed and at a height of 137.5 cm or less from the floor?

YES _____ NO _____ OTHER _____

If there is a balcony, and does it have a threshold of 13 millimetres or less?

YES _____ NO _____ OTHER _____

If there is a closet, and does it have a curtain rod at a height of 120 cm?

YES _____ NO _____ OTHER _____

Comments: _____

Person Completing Checklist: _____

Date: _____